

VISA CATEGORY AND REQUIRED DOCUMENTS

The applicants are required to submit the following documents depending on the purpose of the visit. However, it may also be noted that additional documents may be asked for by the Embassy as applicable.

Visa Category	Purpose of visit	Visa Period	Duration	Required Documents
Tourist (VISA Type: T)	<ul style="list-style-type: none"> ▪ Travel ▪ Attend to academic seminar, workshop etc. 	6 months (Single Entry)	30 days	<ul style="list-style-type: none"> ▪ Duly filled-out online application ▪ Original passport with a validity of at least six months and two empty pages ▪ Copy of the information page of the passport ▪ One recent passport size photograph ▪ Copy of hotel reservation/booking in Bangladesh ▪ Flight Particulars <p><u>Additional documents for non-Japanese nationals</u></p> <ul style="list-style-type: none"> ▪ Copy of alien registration card ▪ Original Employment Certificate/Student Certificate.
Business (VISA Type: B)	<ul style="list-style-type: none"> ▪ Business 	<ul style="list-style-type: none"> ▪ 6 months (Single Entry) ▪ 1 year (Multiple Entry) 	30/60/90 days	<ul style="list-style-type: none"> ▪ Duly filled-out online application ▪ Original passport with a validity of at least six months and two empty pages ▪ Copy of the information page of the passport ▪ One recent passport size photograph ▪ Copy of hotel reservation/booking in Bangladesh ▪ Flight Particulars ▪ Original Recommendation letter from concerned business organization in Japan with the endorsement from the concerned Chamber of Commerce; in case if the company is not the member of the Chamber of Commerce, then complete profile of the company ▪ Invitation letter from Bangladesh (for Multiple Entry) ▪ Business card <p><u>Additional documents for non-Japanese nationals</u></p> <ul style="list-style-type: none"> ▪ Copy of alien registration card ▪ Original Employment Certificate/Student Certificate.
Investors (VISA Type: PI)	<ul style="list-style-type: none"> ▪ Investment ▪ Management of established business/commercial organization 	<ul style="list-style-type: none"> ▪ 1 year (Multiple Entry) 	As Required	<ul style="list-style-type: none"> ▪ Duly filled-out online application ▪ Original passport with a validity of at least six months and two empty pages ▪ Copy of the information page of the passport ▪ One recent passport size photograph ▪ Hotel reservation in Bangladesh ▪ Flight Particulars ▪ Original letter from concerned business organization in Japan and the invitation letter from Bangladesh. ▪ Letter of approval from BIDA/BEZA or concerned Ministry in Bangladesh

				<u>Additional documents for non-Japanese nationals</u> <ul style="list-style-type: none"> ▪ Copy of alien registration card ▪ Original Employments Certificate/Students Certificate.
Student (VISA Type: S)	<ul style="list-style-type: none"> ▪ Study Purpose 	<ul style="list-style-type: none"> ▪ 1 year (Multiple Entry) 	As Required	<ul style="list-style-type: none"> ▪ Duly filled-out online application ▪ Original passport with a validity of at least six months and two empty pages ▪ Copy of the information page of the passport ▪ One recent passport size photograph ▪ Hotel reservation in Bangladesh ▪ Flight Particulars ▪ Original Invitation/ offer letter from the approved university/ college/ school in Bangladesh (educational institutions in Bangladesh approved by UGC/ Ministry of Education) ▪ Declaration/ recommendation letter from university/ college/ school in Japan ▪ Bank guarantee document <p><u>Additional documents for non-Japanese nationals</u></p> <ul style="list-style-type: none"> ▪ Copy of alien registration card ▪ Original Employments Certificate/Students Certificate.
Employment (VISA Type: E)	<ul style="list-style-type: none"> ▪ Employment 	<ul style="list-style-type: none"> ▪ 3 months (Multiple Entry) 	90 days	<ul style="list-style-type: none"> ▪ Duly filled-out online application ▪ Original passport with a validity of at least six months and two empty pages ▪ Copy of the information page of the passport ▪ One recent passport size photograph ▪ Hotel reservation in Bangladesh ▪ Flight Particulars ▪ Letter of appointment from concerned organizations in Japan (Original) and Bangladesh ▪ Letter of approval from BIDA/BEZA or concerned Ministry in Bangladesh <p><u>Additional documents for non-Japanese nationals</u></p> <ul style="list-style-type: none"> ▪ Copy of alien registration card ▪ Original Employments Certificate/Students Certificate.
Employment (VISA Type: E1)	<ul style="list-style-type: none"> ▪ To inspect Project/Supervision/Maintenance/Setup/ Soft Ware Supply and Equipment and similar other business 	<ul style="list-style-type: none"> ▪ 6 months (Multiple Entry) 	30days	<ul style="list-style-type: none"> ▪ Duly filled-out online application ▪ Original passport with a validity of at least six months and two empty pages ▪ Copy of the information page of the passport ▪ One recent passport size photograph ▪ Hotel reservation in Bangladesh ▪ Flight Particulars ▪ Original Recommendation Letter from concerned organizations in Japan ▪ Invitation from local sponsor, copy of agreement ▪ Letter of approval from BIDA/BEZA or concerned Ministry in Bangladesh <p><u>Additional documents for non-Japanese nationals</u></p>

				<ul style="list-style-type: none"> ▪ Copy of alien registration card ▪ Original Employments Certificate/Students Certificate.
Official (VISA Type: A/A1)	<ul style="list-style-type: none"> ▪ Japanese Government representatives / Officials for Official duty 	<ul style="list-style-type: none"> ▪ Based on Note Verbale 	<ul style="list-style-type: none"> ▪ Based on Note Verbale 	<ul style="list-style-type: none"> ▪ Duly filled-out online application ▪ Original passport with a validity of at least six months and two empty pages ▪ Copy of the information page of the passport ▪ One recent passport size photograph ▪ Hotel reservation in Bangladesh ▪ Flight Particulars ▪ Original Note Verbale from concerned Ministry/Organization
Official (VISA Type:A2)	<ul style="list-style-type: none"> ▪ Officials of the UN and other UN Bodies, International/Regional organizations for Official duty/Service 	<ul style="list-style-type: none"> ▪ Based on Recommendation letter 	<ul style="list-style-type: none"> ▪ Based on Recommendation letter 	<ul style="list-style-type: none"> ▪ Duly filled-out online application ▪ Original passport with a validity of at least six months and two empty pages ▪ Copy of the information page of the passport ▪ One recent passport size photograph ▪ Hotel reservation in Bangladesh ▪ Flight Particulars ▪ Original Letter of request/recommendation of the relevant international organization
Official (VISA Type: A3)	<ul style="list-style-type: none"> ▪ Officials appointed in any office/organization under bilateral/multilateral agreement between Bangladesh government and development assistance organization 	<ul style="list-style-type: none"> ▪ Based on Recommendation letter 	<ul style="list-style-type: none"> ▪ Based on Recommendation letter 	<ul style="list-style-type: none"> ▪ Duly filled-out online application ▪ Original passport with a validity of at least six months and two empty pages ▪ Copy of the information page of the passport ▪ One recent passport size photograph ▪ Hotel reservation in Bangladesh ▪ Flight Particulars ▪ Recommendation of the concerned Ministry/ ERD of the of Ministry of Finance/ relevant government agency of Bangladesh international organization ▪ Original Recommendation Letter from concerned organizations in Japan
NGO (VISA Type: N)	<ul style="list-style-type: none"> ▪ Non-Government Organization (NGO) related visit 	<ul style="list-style-type: none"> ▪ 3 months (Multiple) 	<ul style="list-style-type: none"> ▪ 90 days 	<ul style="list-style-type: none"> ▪ Duly filled-out online application ▪ Original passport with a validity of at least six months and two empty pages ▪ Copy of the information page of the passport ▪ One recent passport size photograph ▪ Hotel reservation in Bangladesh ▪ Flight Particulars ▪ Original approval letter from the NGO Affairs Bureau in Bangladesh ▪ Contract letter between the employing organization in Bangladesh and the applicant ▪ Letter from the sending organizations in Japan
Research (VISA Type: R)	<ul style="list-style-type: none"> ▪ Participating for Research ▪ Training ▪ Internship 	<ul style="list-style-type: none"> ▪ 3 months (Multiple) 	<ul style="list-style-type: none"> ▪ 90 days 	<ul style="list-style-type: none"> ▪ Duly filled-out online application ▪ Original passport with a validity of at least six months and two empty pages ▪ Copy of the information page of the passport ▪ One recent passport size photograph ▪ Hotel reservation in Bangladesh ▪ Flight Particulars ▪ Recommendation of the concerned agency/organization

				<ul style="list-style-type: none"> ▪ Letter from the sending organizations in Japan
Sport (VISA Type: P)	<ul style="list-style-type: none"> ▪ Sports Organizer/ Player/ Coach etc. for Professional duty/service 	<ul style="list-style-type: none"> ▪ Based on Recommendation letter 	<ul style="list-style-type: none"> ▪ Based on Recommendation letter 	<ul style="list-style-type: none"> ▪ Duly filled-out online application ▪ Original passport with a validity of at least six months and two empty pages ▪ Copy of the information page of the passport ▪ One recent passport size photograph ▪ Hotel reservation in Bangladesh ▪ Flight Particulars ▪ Recommendation letter from concerned Institute/Organization in Bangladesh ▪ Consent from Ministry/ ERD of the of Ministry in Bangladesh ▪ Original Recommendation Letter from concerned organizations in Japan
Journalist (VISA Type: J)	<ul style="list-style-type: none"> ▪ Journalist/Media Personnel 	<ul style="list-style-type: none"> ▪ Based on Recommendation letter 	<ul style="list-style-type: none"> ▪ Based on Recommendation letter 	<ul style="list-style-type: none"> ▪ Duly filled-out online application ▪ Original passport with a validity of at least six months and two empty pages ▪ Copy of the information page of the passport ▪ One recent passport size photograph ▪ Hotel reservation in Bangladesh ▪ Flight Particulars ▪ Filled out FF-I, FF-II forms ▪ List of equipment to be carried ▪ Synopsis of the story to be covered ▪ CV of all members in the team ▪ Letter of introduction from the concerned organization containing purpose of the shooting, shooting spot and draft shooting schedule ▪ Invitation letter from the concern organization in Bangladesh ▪ Complete date-wise shooting schedule ▪ Special application form to obtain permission to bring drone into Bangladesh (please check with Embassy beforehand to collect the permission form) <p>[Note]:</p> <ol style="list-style-type: none"> 1, Non-Japanese nationals are requested to apply for J visa through their respective country of origin. 2, All documents have to be stamped by official seal of the company
<p><u>Visa for accompanying family members:</u> (VISA Type: FA2, FA3, FE, FJ, FN, FP, FPI, FR, FS)</p>				<ul style="list-style-type: none"> ▪ Duly filled-out online application ▪ Original passport with a validity of at least six months and two empty pages ▪ Copy of the information page of the passport ▪ One recent passport size photograph ▪ Hotel reservation in Bangladesh ▪ Flight Particulars ▪ Copies of all documents of the spouse/parents ▪ Original family certificate showing relationship with spouse/parents ▪ Note verbale from the concerned Ministry/Organization (if applicable) ▪ Letter of approval from BIDA/BEZA or concerned Ministry in Bangladesh (if applicable)

[NOTE: The Embassy preserves the right to receive or reject any application on visa rule without any prejudice]