



**The Embassy of the People's Republic of Bangladesh
Tokyo, Japan**

REQUEST FOR QUOTATION

FOR

SELECTION OF FIT OUT CONTRACTOR

FOR

The Interior Fit-out Work at Bangladesh Pavilion at Expo 2025 Osaka, Kansai, Japan

Issued on: 22 February, 2024

Information for the Bidders
for the Interior Fit-out Work at Bangladesh Pavilion in Expo 2025 Osaka, Kansai, Japan

- The Embassy of Bangladesh in Tokyo, Japan intends to invite quotations for the Interior Fit-out Work of Bangladesh Pavilion in Expo 2025 Osaka, Kansai, Japan, from the listed companies for Pavilion Type B.
- The Concept Design of Bangladesh Pavilion has been developed by the Architecture Department of Bangladesh University of Engineering and Technology (BUET), the premier educational institution in Bangladesh in these fields.
- The presentation file and the video clip of the Concept Design will be shared with the interested Bidders only. Please write to the following e-mail address:
commercialcounsellortokyo@gmail.com
- These are to be handled by the applicant only and not to be disclosed to others.
- Following the Concept Design and Drawings, interested Bidders should submit their own design drawings with necessary specification and costing considering locally available materials in Japan.
- Questions/queries from the Bidders will be answered by the Technical Team members through electronic mail who developed the Concept Design for Bangladesh Pavilion. Please also note that questions/queries from the Bidders should be sent to procuring entity on or before March 5, 2024 to the following email: commercialcounsellortokyo@gmail.com
- Interested Bidders may submit the Quotation in sealed envelope or through electronic mail to the office of the undersigned on or before 14 March, 2024. Quotations received later than the time specified herein shall not be accepted.
- Please consider the volume of data to be sent by email. An advance notice is appreciated before your submission.
- The Procuring Entity may extend the deadline for submission of Quotations, if it is necessary on reasonable grounds.
- No public opening of Quotations received by the closing date shall be held.
- Quotations shall be evaluated by the Evaluation Committee based on the Bidders' technical strength of and quoted price.
- Letter inviting the successful Bidder to sign the Contract shall be issued after the approval from the Office of the Commissioner General (CG) of Bangladesh.
- The Contract shall have to be signed within timeframe mentioned in the Letter of Invitation.
- The contractor should be capable enough to handle issues/communications in English. A direct communication will be required for a possible time constraint.
- If awarded, no delegation of work is expected. However, it does not exclude suppliers.
- We have no Consulate General in Osaka/Kansai area.

- Detail of the Procuring Entity is as follows;

The Ambassador

Embassy of Bangladesh
3-29 Kioicho, Chiyoda ku
Tokyo, Japan
Ph: +813-3234-5801 (O)
<http://bdembjp.mofa.gov.bd/about-embassy>

Contact: Dr. Ariful Haque
Minister (Commerce)
E-mail: commercialcounselortokyo@gmail.com

Scope of the Work:

- Following the Concept Design and Drawings, the selected Bidder should prepare the Approval design drawings following regulations of Osaka city and/or Expo authorities.
- Based on the authority approved design drawings, the selected Bidder will prepare the construction design drawings of the project.
- Construction design drawings should be shared with the Procuring entity and the Concept Design Drawing Consultant for final approval and/or feedback.
- Based on the feedback from the Client and the Concept Design Drawing Consultant, the selected bidder should update design drawings (if required) and after approval from the Client, construction work can be started.
- The selected Bidder will work as a fit-out contractor for the project and other necessary works based on the approved Design.
- The selected Bidder will follow the guidelines for Pavilion Type B issued by the Japan Association for World Exposition.
- During execution of the project, the contractor may make necessary changes in the designs and drawings to ensure compliance with Japanese rules and regulations. However, changes must be shared with the Procuring entity for approval.
- The execution of Interior Fit-out Work shall be completed within the time agreed during execution of the Contract Agreement, if awarded.
- The selected contractor needs to be flexible in accommodating necessary changes approved by the authority.